



---

## Membership Application

### INSTRUCTIONS

Please read the **entire application** before completing the necessary information. Mail the application along with your payment payable to:

**Association of Design Education**

**P. O. Box 234**

**Monroe, CT 06468**

or

Complete your payment online at [www.associationofdesignededucation.com](http://www.associationofdesignededucation.com) then fax your application to 815-550-1917. Your membership will not be activated until payment has been received.

### MEMBERSHIP (See Membership Criteria at the end of the application for clarification)

- Professional – \$225 annually. First year fee waived if all educational credits are earned from one class (i.e., five-day workshop) taught by an Education Affiliate.
- Associate – Fee: \$180 annually + \$30 one-time application fee.
- Student – If you are enrolled in a Professional-level program and will have completed the program within 12 months, you may enroll as a Student member. Fee: \$100/year. Non-renewable. Student-level membership does not receive a business listing on the website.

If you did not train with an Education Affiliate and would like to apply for membership, please complete the entire application and submit along with the necessary documentation.

Membership dues are collected annually. You must renew your membership in order to continue receiving all member benefits.

### MISSION STATEMENT

To promote educational excellence in the fields of interior decorating, interior redesign, and real estate staging, and to offer the best continuing education opportunities and professional resources for our members.

### CODE OF ETHICS

- I will respect my fellow ADE members, Education Affiliates, and other members of the Association. If I have a concern with another member, I will address the situation in a professional manner either with the person involved or I will contact the ADE office.
- I will conduct my business at all times, both within the Association and outside of the Association, in a professional and ethical manner.
- I will strive to offer quality services to my clients at all times.

- I will continually learn and grow as a design professional through continuing education and professional networking.

**CONTACT & BUSINESS INFORMATION**

Student Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Website: \_\_\_\_\_ Email: \_\_\_\_\_

Number of years in business: \_\_\_\_\_ If you have owned your business for one year or longer and would like to receive two credits towards membership, please provide proof in one of the following forms: registration through your state; fictitious name certificate; Sales & Use Tax Permit (resale certificate); EIN; proof of business liability insurance.

All business contact information will be used in your website listing unless otherwise noted.

**EDUCATIONAL CREDIT INFORMATION**

Please complete and submit along with a copy of your Certificate of Completion.

Training Program: \_\_\_\_\_ Date: \_\_\_\_\_ Credits: \_\_\_\_\_

Instructor/Institution: \_\_\_\_\_

Training Program: \_\_\_\_\_ Date: \_\_\_\_\_ Credits: \_\_\_\_\_

Instructor/Institution: \_\_\_\_\_

*Please use back of paper for additional training information.*

**INDUSTRY AFFILIATIONS**

Please complete for any design-related organizations in which you are a member:

Organization: \_\_\_\_\_ # of years \_\_\_\_\_

Organization: \_\_\_\_\_ # of years \_\_\_\_\_

Organization: \_\_\_\_\_ # of years \_\_\_\_\_

Number of years as Associate Member of ADE: \_\_\_\_\_ if you have been an Associate Member for two years or longer, you receive two credits towards Professional Membership.

Agree to Code of Ethics

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Membership Criteria

**Professional:** Must have completed one or more of the following:

- ⇒ Earned 10 educational credits from an Education Affiliate
- ⇒ Completed an accredited interior design program and been in business a minimum of 2 years
- ⇒ Owned an interior design-related business a minimum of 5 years

**Associate:** Must have completed one or more of the following:

- ⇒ Earned 5 educational credits from an Education Affiliate
- ⇒ Completed an accredited interior design program
- ⇒ Owned an interior design-related business a minimum of 3 years
- ⇒ Potential members taking other non-accredited courses from someone other than an ADE Education Affiliate will be reviewed on a case-by-case basis.

**Student:**

- ⇒ Must be enrolled in any interior decorating or design program and/or taking courses with an Education Affiliate.

### Additional Criteria

- Student members who earn credits for another level of membership may apply for that level of membership provided they have been a Student member for 6 months or less. They need only pay the difference in membership fees between the Student level and the new level. Their membership renewal date remains the same. After 6 months, they can apply for the new level of membership and pay the dues for an entire year. Their renewal date then becomes the date of change to the new level.

## Membership Benefits

- A monthly **E-Newsletter** that educates members on a variety of topics of interest to interior redesigners, interior decorators, and home stagers or real estate stagers, including marketing, business, product information and discount programs.
- **Monthly Tele-seminars** hosted by industry leaders on a variety of topics. Past speakers include **Neil Gordon** - The Designer's Coach, **Margi Kyle** - We Make Color Easy - and **Suzee Miller** - Feng Shui Paradigms. Topics change monthly and range from business to creative.
- **Discounts** on products and services to jump start your interior redesign, interior decorating, home staging or real estate staging business and keep it running smoothly.
- **A business listing** on our website to gain exposure.
- An invitation to any and all ADE sponsored **conferences** held throughout the country regardless of where they trained.
- Opportunities to attend **continuing education programs** - including interior redesign education, interior decorating education, and home staging education including additional tele-seminars and webinars.
- The opportunity to join our **Mentoring Teams**. These small groups are designed to support you and your business.
- Discounts towards other **continuing education programs** including tele-seminars, tele-workshops and webinars.
- Use of appellation and logo

**Professional** – Professional members receive all of the ADE benefits listed above including special pricing on all continuing education programs.

**Associate** – Associate members receive all of the ADE benefits listed above.

**Student** – Student members enjoy all of the ADE benefits listed above excluding a business listing for one year only.