



Membership Application

INSTRUCTIONS

Please read the **entire application** before completing the necessary information. Mail the application along with your payment payable to:

Association of Design Education

P. O. Box 234

Monroe, CT 06468

or

Complete your payment online at www.associationofdesignededucation.com then fax your application to 815-550-1917. Your membership will not be activated until payment has been received.

MEMBERSHIP (See Membership Criteria at the end of the application for clarification)

- Professional – \$175 annually + \$30 application fee. First year fees waived if all educational credits are earned from one class (i.e., five-day workshop) taught by an Education Affiliate.
- Associate – \$130 annually + \$30 one-time application fee.
- Partner/Employee - \$100 annually. (A separate membership application must be submitted for all employees or business partners.)
- Student – If you are enrolled in a Professional-level program and will have completed the program within 12 months, you may enroll as a Student member. Fee: \$100/year. Non-renewable. Student-level membership does not receive a business listing on the website.

Membership dues are collected annually. You must renew your membership in order to continue receiving all member benefits.

MISSION STATEMENT

To promote educational excellence in the fields of interior decorating, interior redesign, and real estate staging, and to offer the best continuing education opportunities and professional resources for our members.

CODE OF ETHICS

- I will respect my fellow ADE members, Education Affiliates, and other members of the Association. If I have a concern with another member, I will address the situation in a professional manner either with the person involved or I will contact the ADE office.
- I will conduct my business at all times, both within the Association and outside of the Association, in a professional and ethical manner.
- I will strive to offer quality services to my clients at all times.

- I will continually learn and grow as a design professional through continuing education and professional networking.

CONTACT & BUSINESS INFORMATION

Student Name: _____

Business Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Business Phone: _____ Home Phone: _____

Website: _____ Email: _____

Number of years in business: _____ If you have owned your business for one year or longer and would like to receive two credits towards membership, please provide proof in one of the following forms: registration through your state; fictitious name certificate; Sales & Use Tax Permit (resale certificate); EIN; proof of business liability insurance.

All business contact information will be used in your website listing unless otherwise noted.

EDUCATIONAL INFORMATION

Please complete and submit along with a copy of your Certificate of Completion.

Training Program: _____ Date: _____ Credits: _____

Instructor/Institution: _____

Training Program: _____ Date: _____ Credits: _____

Instructor/Institution: _____

Please use back of paper for additional training information.

INDUSTRY AFFILIATIONS

Please complete for any design-related organizations in which you are a member:

Organization: _____ # of years _____

Organization: _____ # of years _____

Organization: _____ # of years _____

Number of years as Associate Member of ADE: _____ if you have been an Associate Member for two years or longer, you receive two credits towards Professional Membership.

Agree to Code of Ethics

Signature: _____ Date: _____

Membership Criteria

Professional: Must have completed one or more of the following:

- ⇒ Completed a professional program from an Education Affiliate
- OR** Completed an approved interior decorating or design program and been in business for a minimum of one year
- OR** Owned an interior design-related business a minimum of 2 years

Associate: Must have completed one or more of the following:

- ⇒ Completed a professional program from an Education Affiliate
- OR** Completed an approved interior decorating or design program

Partner/Employee:

- ⇒ Open to any partner or employee of either a professional or associate member in good staging.

Student:

- ⇒ Must be enrolled in any interior decorating or design program and/or taking courses with an Education Affiliate.

Additional Criteria

- Student members who earn credits for another level of membership may apply for that level of membership provided they have been a Student member for 6 months or less. They need only pay the difference in membership fees between the Student level and the new level. Their membership renewal date remains the same. After 6 months, they can apply for the new level of membership and pay the dues for an entire year. Their renewal date then becomes the date of change to the new level.

Membership Benefits

- A monthly **E-Newsletter** that educates members on a variety of topics of interest to interior redesigners, interior decorators, and home stagers or real estate stagers, including marketing, business, product information and discount programs.
- Access to the **Member Center** which includes an array of business and creative information including:
 - Our extensive **Resource Library** filled with resources and tips including design assistance and business development.
 - The **ADE Blog** where you can exchange ideas, post business information and share your design knowledge to gain additional exposure for your business.
 - Access to **continuing education** and resources.
 - Opportunities to **promote** your own **workshops and classes** to our members and public at large.
- **FREE Monthly Tele-Seminars** hosted by industry leaders on a variety of topics. Past speakers include **Neil Gordon** - The Designer's Coach, **Margi Kyle** - We Make Color Easy - and **Suzee Miller** - Feng Shui Paradigms. Topics change monthly and range from business to creative.
- **Access to Presentation Materials** to jump-start your marketing and create a professional image. (For professional members only)
- **Industry Partner Discounts** on products and services to jump start your interior redesign, interior decorating, home staging or real estate staging business and keep it running smoothly.
- **A business listing** on our website to gain exposure.
- **A member spotlight** page on our website to promote your successes.
- An invitation to any and all ADE sponsored **conferences** held throughout the country regardless of where they trained. Conferences offer you the opportunity to network with peers and other industry professionals, attend workshops and much more. Past speakers include designer **Alexandra Stoddard**, business coach **Jane Pollak** and designer **Margi Kyle**.

- Opportunities to attend **continuing education programs at a discount** - including interior redesign education, interior decorating education, and home staging education including additional tele-seminars and webinars.
- The opportunity to join our ADE **Mentor Teams™**. These small groups are designed to support you and your business.
- Use of **appellation and logo** on all marketing and promotional materials to foster your professional credibility.
- **Professional affiliations** with other industry organizations including **WCAA** (Window Coverings Association of America).

Professional – Professional members receive **all of the ADE benefits** listed above including:

- An **enhanced business listing** in the business directory
- **25% discount** on all continuing education programs sponsored by ADE
- **30% discount** on any ADE sponsored conference registration
- ***Access to Presentation Materials:** You will receive two professional-level staging programs for both small and large audiences that you can begin using right away to market your business and create a professional image.

Associate – Associate members receive **all of the ADE benefits** listed above including:

- **10% discount** on all continuing education programs sponsored by ADE
- **15% discount** on any ADE sponsored conference registration

Partner/Employee: – Partner/Employee receives **all of the ADE benefits** that the primary membership holds.

Student – Student members enjoy **all of the ADE benefits** listed above for one year only **excluding a business listing**. You will also receive:

- **10% discount** on all continuing education programs sponsored by ADE
- **15% discount** on any ADE sponsored conference registration

Please contact us with any questions you have about our benefits. Thank you.